

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
November 21, 2019

1. The meeting was called to order at 7:03 p.m. by Steve Heiss.

Present: Board members Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Bill Kunnen, Steve Heiss and Kris Carpenter. Absent: Bryan Kolk.

Guests: None

2. Motion was made by Kris Carpenter, seconded by Brian Hettinger to approve the October meeting agenda; motion approved.

3. Motion was made by Kris Carpenter, seconded by Brian Hettinger to approve the October 2019 Regular Meeting Minutes as presented; motion approved.

4. Motion was made by Mike Oosterhouse, seconded by Brian Hettinger to approve the November 5, 2019 Special Meeting Minutes as presented; motion approved.

5. Public Comments: None

6. Treasurer's September Report:

Motion to receive the October Treasurer's Report was made by Mike Oosterhouse; seconded by Brian Hettinger, motion approved. John Grimes submitted a written Revenue/Expense report prior to the meeting. Of note, Mr. Grimes reported that the Family Fitness is in arrears to the amount of 13,797. Tim Powell communicated to Bryan Kolk and Dawn Finch that Powell Network would be leaving the Rec Center.

Motion to approve the October Treasurer's Report by Brian Hettinger, seconded by Kris Carpenter; motion approved.

7. Approve October's Accounts Payable Register:

John Grimes submitted a written Accounts Payable report and a list of recommended bills to pay. These include Fremont Ace Hardware, Hendon and Slate, Konica, NCATS, Quality Air, Lowell Godfrey and the State of Michigan. Motion to pay creditors as listed on Mr. Grimes' written report and to approve the October's Accounts Payable Report made was made by Brian Hettinger and seconded by Kris Carpenter; motion approved.

8. Old Business:

Powell Network. After receiving a Pay or Quit notice, Mr. Powell informed Bryan Kolk that he had shut down his servers and planned to move out of the Rec Center. The date that he will be out was to be determined.

9. Recreation Authority business for Board discussion and action:

A. Budget for 2020. Treasurer John Grimes informed the Board that he had put together a preliminary 2020 budget for board members to study before the December 2019 meeting. He also stated that the Board will need to file one more deficit elimination plan.

B. Family Fitness Update. The Facilities Committee and the Executive Committee met with Mitch and Mark of Family Fitness to discuss their lack of payment. At this meeting, it was made known by Family Fitness that they were behind in payment to all of their locations and that they were not in a financial state to make their account current with the Rec Center. Also, a copy of the lease with Family Fitness

was given to each Board member. A motion made by Brian Hettinger, seconded by John Grimes to send Family Fitness a Seven-day Pay or Quit notice was made. Motion passed unanimously.

C. Scanners. Dawn Finch noted that the Rec Center needs to reinstate the use of scanners for its members. She will be contacting Hunter Blake about this issue.

D. Community Room. Dawn Finch informed the Board of progress made in the Community Room. Ceiling tiles were being replaced, carpet had been removed and some of its backing. Holes in walls will be filled in and a paint color for the room will be chosen.

10. Director's Report:

Interim Director, Dawn Finch submitted a written combination Director's and Programs report. Of note, November's Kids' Night was well attended, a lifeguard certification class will be offered in January, the new Ooma phone system was working well, and Gerber Life has booked the Rec Center for its annual holiday party.

11. Committee Reports:

A. Personnel Committee: No report.

B. Programs Committee: See Director's Report.

C. Facilities Committee: As stated above, the Facilities Committee met with Family Fitness to discuss its past-due rent.

D. Executive Committee: As stated above, the Executive Committee met with Family Fitness to discuss its past-due rent.

12. Closed Session:

Motion made by Brian Hettinger, seconded by John Grimes to close the Regular Session at 9:05 p.m. and enter into a Closed Session for the purpose of discussing litigation strategy; motion approved by unanimous roll call vote.

Motion made by Mike Oosterhouse, seconded by Kris Carpenter to end the closed session at 9:17 p.m. and that the regular session be reconvened. Motion passed.

A motion was made by Brian Hettinger, seconded by Mike Oosterhouse to approve the settlement with Northpointe Gymnastics. A roll call vote was taken:

John Grimes: yes	Mike Oosterhouse: yes
Kris Carpenter: yes	Dawn Finch: yes
Steve Heiss: yes	Brian Hettinger: yes
Bill Kunnen: yes	

Motion passed.

13. Next meeting day December 19, 2019.

14. Motion by Mike Oosterhouse, seconded by Bill Kunnen to adjourn the regular meeting at 9:21 p.m.; motion approved.

Dawn Finch, Secretary